



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement, 2022/27

Between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Žilina, Faculty of Civil Engineering	SK ZILINA01	Erasmus Institutional Coordinator: Prof. Eng. Jozef Ristvej, Ph.D. MMB Vice-rector T: +421/41/5135130 E-mail: jozef.ristvej@uniza.sk Dean Faculty of Civil Engineering: Prof. Eng. Marián Drusa, Ph.D., T: +421/41/5135500 E-mail: marian.drusa@uniza.sk Erasmus Faculty Coordinator: Eng. arch. Peter Krušínský, Ph.D., Vice-dean of Faculty of Civil Engineering T: +421/41/5135707 E-mail: peter.krusinsky@uniza.sk Administrative contact: Mgr. Zuzana Pudíková T: +421/41/5135801 E-mail: zuzana.pudikova@uniza.sk	www.uniza.sk https://www.uniza.sk/images/pdf/erasmus/EN/courses.pdf www.svf.uniza.sk
Kocaeli University, Department of Civil Engineering	TR KOCAELI02	Erasmus Institutional Coordinator: Assoc. Prof. Dr. Banu İNAN KARAGÜL Tel: +902623033862 E-mail: international@kocaeli.edu.tr Departmental Coordinator Asst.Prof.Dr.Hakan Erdoğan Tel: +902623033276 E-mail: hakan.erdogan@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php http://insaat.kocaeli.edu.tr/ https://ogr.kocaeli.edu.tr/kouubs/Bologna/Genel/DersListesi.cfm?Dilid=A0A6D57383FE56B39A1A058737FD817F

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Number of student mobility periods Student Mobility for Traineeships
SK ZILINA01 Faculty of Civil Engineering	TR KOCAELI02 Department of Civil Engineering	0732	Building and Civil Engineering	1 st , 2 nd , 3 rd	5 months x 3 students	any
TR KOCAELI02 Department of Civil Engineering	SK ZILINA01 Faculty of Civil Engineering	0732	Building and Civil Engineering	1 st , 2 nd , 3 rd	5 months x 3 students	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

TEACHING STAFF MOBILITY

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Number of staff mobility periods Staff Mobility for Training
SK ZILINA01 Faculty of Civil Engineering	TR KOCAELI02 Department of Civil Engineering	0732	Building and Civil Engineering	5 days x 2 teacher	5 days x 1 staff
TR KOCAELI02 Department of Civil Engineering	SK ZILINA01 Faculty of Civil Engineering	0732	Building and Civil Engineering	5 days x 2 teacher	5 days x 1 staff

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates to acquire the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK ZILINA01 Faculty of Civil Engineering	732	Slovak	English	B2 English (with certification required- OLS)	B2 English (no certification required)
TR KOCAELI02		English	Turkish	B1	B2

* University of Žilina, Faculty of Civil Engineering SK ZILINA 01: Certificate of English language proficiency (minimum level B2) is necessary. Please find more information:

<https://www.svf.uniza.sk/index.php/en/international-cooperation/support/incoming-students>

<https://www.svf.uniza.sk/index.php/en/international-cooperation/support/incoming-teacher-and-staff>

D. Additional requirements

SK ZILINA01

The Faculty of Civil Engineering has not selection criteria for incoming students and staff. We really on each partner university selecting their student/staff according to their national Erasmus selection criteria. All staff and students will be accepted in accordance with the Erasmus Inter-Institutional Agreement.

Students with disabilities could be accepted after consultation with the International Office staff. There are non-barrier rooms available in some accommodation.

Informational for Disabled Students: maria.kudelcikova@uniza.sk

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK ZILINA01	15 th June	30 th November
TR KOCAELI02	15 JULY	15 DECEMBER

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

SK ZILINA01:

Nomination and application procedure:

Nominations must be submitted by the exchange coordinator of the sending institution on behalf of each student. E-mail address for sending student nominations: incoming@uniza.sk

TR KOCAELI02

Nomination and application procedure:

Nominations must be submitted by the exchange coordinator of the sending institution on behalf of each student. E-mail address for sending student nominations: international@kocaeli.edu.tr

Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year. The termination clauses must include the following disclaimer:

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

F. Information

1. Grading systems of the institutions

SK ZILINA01

Grading systems at the University of Žilina

ECTS grade	Grading system in words	Points	Mark
A	Excellent	93-100	1
B	Very Good	85-92	1,5
C	Good	77-84	2
D	Satisfactory	69-76	2,5
E	Sufficient	61-68	3
FX	Insufficient	less than 61	4

http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

TR KOCAELI02

Kocaeli University grading system

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Ms Lucia Jendrichovská, International Relations and Marketing Office, T.: +421 41 513 5149 E-mail: incoming@uniza.sk	https://www.saia.sk/_user/documents/Euraxess/publikacie/Navigation-entry-and-stay-2018.pdf http://www.euraxess.sk/_user/documents/Euraxess/Social security Slovakia 03 2014 final.pdf
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 38 43-44 Email: international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=student-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Ms Lucia Jendrichovská, International Relations and Marketing Office, T.: +421 41 513 5149 E-mail: incoming@uniza.sk	https://www.saia.sk/en/main/saia/ceepus/information-for-accepted-applicants/health-insurance Each student/staff member is obliged to get the insurance in the home country prior to arrival to the University of Žilina
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 38 43-44 Email: international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=insurance


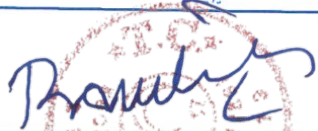
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Ms Lucia Jendrichovská, International Relations and Marketing Office, T.: +421 41 513 5149 E-mail: incoming@uniza.sk Mgr. Zuzana Pudiková Erasmus mobility coordinator Tel: + 421-41-513 5801, E-mail: zuzana.pudikova@uniza.sk	https://www.uniza.sk/index.php/en/study/practical-informations/accommodation
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 38 43-44 Email: international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
SK ZILINA01	Prof. Eng. Marián Drusa, Ph.D., Dean of Faculty of Civil Engineering T: T:+421/41/5135500 E-mail: marian.drusa@uniza.sk	4 th February 2022	
TR KOCAELI02	Assoc. Prof. Dr. Banu İNAN KARAGÜL Erasmus Institutional Coordinator	04/02/2022	

³ Scanned signatures are accepted